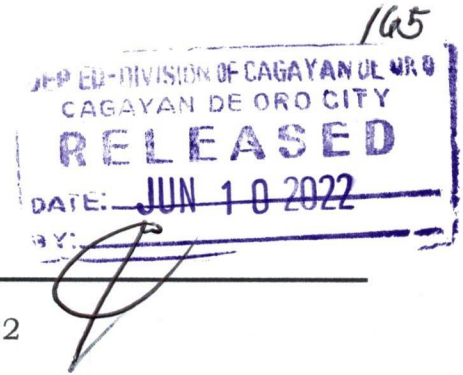




Republic of the Philippines
Department of Education
 REGION X
 DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

June 10, 2022

MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisor – CID
 Chief Education Supervisor – SGOD
 Public Schools District Supervisors
 Concerned Public Elementary School Heads
 RAT Room Examiners

**ROOM EXAMINERS AND ADDITIONAL GUIDELINES FOR THE
 CONDUCT OF THE 2022 REGIONAL ACHIEVEMENT TEST**

FOR RAT ROOM EXAMINERS

1. The 2022 REGIONAL ACHIEVEMENT TEST shall be conducted on **June 14 and 16, 2022**, in the Division of Cagayan de Oro City. The second day of the test was scheduled on June 16, 2022 as June 15 is a local holiday of the city in celebration of its Charter Day.
2. However, the following room examiners assigned in **other divisions** shall report to their assigned school on **June 14 and 15, 2022**. Service rendered as room examiner during holidays are recommended for the grant of Service Credit subject to CSC-DBM guidelines and upon submission of complete required documents.

SDO	SCHOOL	PROCTORS FROM CDO	CHIEF EXAMINERS/ MONITORING TEAM	SCHEDULE
EL SALVADOR	El Salvador City CS	Analy Torralba	Dr. Angelina Buaron	June 14 and 15, 2022
	Sinaloc ES	Mae Lavictoria		
	Molugan NHS	Reliza Samijon		
	Cogon NHS	Dean Aldrin Zarsosa		
MISAMIS ORIENTAL	Jasaan Central School	Robert John Solas	Dr. Marisa Manlapig	
	Jasaan NHS	Rolando Oriel	Dr. Lorie Llagas	
	VN Chavez MCS	Donah Fel Casas		
	San Martin IS	Grace Dubria		
	Gracia ES	Maria Joy Edralin		
	Luz Banzon IS	Mary Rose Abales		
	Tagoloan CS	Juicy Yare	Dr. Gina Labitad	
	Libertad NHS	Grace Maghuyop		
	Lugait NHS	Luvellen Kay Babael		



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3. The same RAT examiner assigned in one school shall administer the test in the sampled grade levels scheduled for two days (June 14-15, 2022). They shall coordinate with their chief examiners from the Regional Office and the Division Testing Coordinators on concerns related to the RAT administration.
4. Test shall begin at 8:00 AM and room examiners are expected to be in their assigned schools before the start of the test.
5. Travel expenses shall be chargeable to school MOOE, subject to the usual accounting and auditing rules and regulations.

FOR CDO SAMPLED SCHOOLS/TESTING CENTERS

6. The Regional Achievement Test (RAT) for the Division of Cagayan de Oro City shall be administered on the following dates:

June 14, 2022	Grade 3 (Paper and Pen Exam) Grade 10 (Computer-Based Exam)
June 16, 2022	Grade 6 (Computer-Based Exam) Grade 12 (Computer-Based Exam)

7. CDO School Heads of the sampled schools shall coordinate and communicate with the chief examiners and room examiners assigned to their schools prior to the actual date of the exams to ensure proper coordination.
8. Sampled schools in each cluster shall provide transportation to the chief examiner assigned to them during the two-day test administration.
9. Meals and snacks shall be provided by the sampled school/testing center to their assigned chief and room examiners.

FOR THE EXAMINEES

10. For the Grade 3 Regional Achievement Test, the takers shall be instructed to use **black ink pen** in shading the circles corresponding to their answers.
11. The use of calculators shall be allowed for computation purposes during the test. Clean sheets of paper shall also be provided to the takers for problem-solving.
12. Supervised snacks and lunch breaks shall be conducted to ensure strict observance of social distancing and health protocols.
13. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
14. Immediate dissemination and compliance to this memorandum is desired.


CHERRY MAE L. LIMBACO-REYES
 Schools Division Superintendent



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